

Mecosta Township

19729 11 Mile Rd., Big Rapids MI 49307

June 14,2017/unapproved minutes

- 1) Supervisor, Michele Graham, called the meeting to order at 7:00p
- 2) **Pledge to the Flag**
- 3) **Roll Call-** John Johnson, Mary Quinlan, Michele Graham, Lois Brennan, James Cain arrived 7:02pm.
- 4) **Approval of the Agenda-** Motion by John Johnson to approve Agenda as presented, seconded by Lois Brennan. All in favor. Motion carried.
- 5) **Approval of Minutes-** Motion to accept May 10 2017 minutes with grammatical changes made by Mary Quinlan, seconded by John Johnson. Motion carried.
- 6) **Treasurers Report –** Accepted as presented by Michele Graham and entered into official record.
- 7) **Approval to pay bills and payroll –** Motion by John Johnson to pay all bills, and payroll in the amount of \$25,695.57, seconded by James Cain. Roll Call John Johnson – yes, James Cain – yes, Mary Quinlan – yes, Michele Graham – yes, Lois Brenan – yes. Motion carried.
- 8) **Brief Public Comment-** None.
- 9) **Reports**
 - A. **County Commissioner Report** - County Public Services Building/Morgue, adding a small viewing room which they did not have prior. Allows families to view a body without entering Morgue area. Cost should be roughly \$500.00. Still have a few other counties very interested in utilizing the Morgue for their areas.
 - B. **Supervisor/Assessors Report** - Assessors Report – we are in a state audit. Michele has turned over the roll and will await further instruction. Roads – Old State has been pulverized and is ready for pavement. 230th to Newcosta will be pulverized the week of the 21st and paved the week of July 16th. Johnson Rd. to 10 Mile Rd. is tentatively on the County agenda for August. Lincoln Rd. is a fill in job for over-layment. 185th to Klay is schedule for June 21st as well. Also have our light up and operational at the 4 way stop at 8 mile and 185th. Supervisors Report – Several “Junk” complaints in the office this year. Some are resolved, some continue to be an issue.
 - C. **Fire Department** – Need to discuss at our yearly meeting regarding payments that are split between the two townships
 - D. **Cemetery** – Nothing new to report.
 - E. **Budget** – All looks good.
 - F. **Planning Commission** – Howard Bowersox addressed the Board regarding the Master Plan, would like to begin review of Master Plan before or by September meeting, would like to have it completed and adopted by December 2018, will be incorporating the Recreation Plan into the Master Plan. Would like to have things underway by April 2018, so they are able to apply for Grants. Asking for community involvement, Planning Commission is asking to use our website, perhaps update our

website and create a Facebook page to reach out and utilize to incorporate our community's feedback into our Master Plan. It is agreed that we need to have a joint meeting between our Planning Commission and The Board. Howard is encouraging The Board to grant approval for the Facebook page to aid in the community involvement aspect. Howard asked for two of The Board Members to walk the path they have laid out. Lois Brennan and Mary Quinlan did volunteer to walk the path; however, all Board Members were interested in attending the walk. Howard said he would like to see us get photographs of our area and of our community enjoying our Township. Howard also asked The Board to consider appointing an applicant for the Planning Commission so they can get him up to speed in the initial stages of the Master Plan.

10.) **Unfinished Business –**

A. **Credit/Debit Card Tax Payments** –John Johnson makes motion to allow Mary Quinlan to act as a signing agent with processing equipment and set up for our Township if it doesn't cost the Township money. Seconded by Lois Brennan. Roll Call – John Johnson – yes, Lois Brennan – yes, Mary Quinlan – yes, James Cain – yes, Michele Graham – yes.

B. **Purchase Property** – A property in our Township has come up for auction for back taxes, it is the consensus of the Board that it is in our best interest to let the County and State handle the property.

C. **Retirement Plan**- Still in progress. Mary will keep us updated.

11.) **New Business -**

A. **July 3rd**- The Board agrees to be closed on July 3rd for the holiday. Public notices will be posted.

B. **Election Equipment Grant**- Lois provided a HAVA Grant Agreement from the State to purchase new election equipment. John Johnson makes a motion in the form of Resolution 2017-04 authorizing Lois Brennan to act as an agent entering into the contract/Grant Agreement, with the State for the purchase of new election equipment. Seconded by James Cain. Roll Call: John Johnson – yes, James Cain – yes, Mary Quinlan – yes, Michele Graham – yes, Lois Brennan – yes. Motion carried.

C. **Mecosta Conservation District** - Hazardous waste removal for the Township, hazardous waste pick up is scheduled for Saturday, October 14th, 2017 9am-12pm. Mary Quinlan moved to enter into a contract with Mecosta Conservation District in the amount of \$500.00 for hazardous waste removal. Seconded by John Johnson. Roll Call: Mary Quinlan – yes, John Johnson – yes, James Cain – yes, Michele Graham – yes, Lois Brennan – yes. *special note, Hazardous waste dump site will be the Mecosta County Fair Grounds 540 West Ave. Big Rapids.

D. **Planning Commission Applicant** – Aaron Pieri spoke to the board regarding his application for the Planning Commission, He and Howard Bowersox, were asking for a decision on Aaron being appointed to the Planning Commission with the review of the Master Plan in the works, it would be nice to have Aaron hired and up to speed. Aaron is the President of the Village of Stanwood, and has lived in the area his entire life. James Cain makes a motion to accept Aarons application and hire him onto the Planning Commission. John Johnson seconded. Motion carried. All in Favor.

12.) **Brief Public Comment**- Howard Bowersox, thanked the Board for their swift action with placing a new member on the Planning Commission.

13.) **Announcements/Correspondence** - Annual letter from MTA regarding “principals of governance” we are compliant, this is a formality of accountability as a reminder to all Township Governments to simply....do their job.

14.) **Adjournment** - Meeting adjourned at 7:58pm.

Submitted by: Lois Brennan, Clerk