

Mecosta Township

19729 11 Mile Rd. Big Rapids, MI.

Regular Meeting

October 8, 2019/ unapproved minutes

Prepared by Lois Brennan, Mecosta Township Clerk

1. **Call Meeting to Order:** Supervisor Michele Graham, called the meeting to order at 6:00pm.
2. **Pledge to the Flag**
3. **Roll Call** – John Johnson, James Cain, Michele Graham, Lois Brennan, present. Mary Quinlan was absent.
4. **Approval of the Agenda** – Motion made by James Cain to approve the agenda as presented John Johnson 2nd. All ayes, motion carried.
5. **Approval of Minutes** – Motion made by James Cain to accept September minutes as presented. All ayes, motion carried.
6. **Treasurer’s Report** – Treasurer’s report was accepted as presented and entered into official record.
7. **Approval to Pay Bills & Payroll** – Motion made by James Cain to pay bills and payroll in the amount of \$29,763.12, John Johnson 2nd. Roll Call James Cain - yes, John Johnson – yes, Lois Brennan – yes, Michele Graham – yes. All aye, motion carried.
8. **Brief Public Comment** – none heard.
9. **Reports** –
 - A. **County Commissioner Report** – Per Tom O’Neil, about the road millage wanted by the Road Commission, one point made by another county commissioner was that she felt 10 years was too long, to perhaps shorten it to 6 years. Mr. O’Neil provided the Board with a county road commission project list throughout the county. Mr. O’Neil did attend the ground breaking ceremony for “The Dragon” trail that is coming into the area, the trail is expected to open in 2021.

B. Assessors/Supervisors Report– Per Michele Graham, completed her class in Boyne this past week working towards her level 3 assessing license. She admits the course is tough, however feels confident she did well. She will have test results back within the next couple of weeks. Michele will be attending a “Dragon” meeting on the 10th. And will also be attending a Mecosta County Development meeting and has been told a lot of calls have been placed regarding commercial property on 8 Mile Rd. Michele will report more at the November meeting. Laura the new administrative assistant is picking up quickly and doing a wonderful job learning the ins and outs of the building/zoning departments.

C. Clerk- Per Lois Brennan,

D. Cemetery– nothing new. The well will be shut down for the season soon.

E. Budget – everything is as it should be.

F. Planning Commission – Per James Cain, Special use hearing for putting in a new auto repair facility, the facility was approved and is located on Northland Dr. The Planning Commission continues to look at ordinances within our township, they would eventually like to have input from the Township Board with revisions and development in several areas.

10. Unfinished Business –

A. Fire Department – Per Chief Ron Palmer,

Reports-

Fire calls and rescue calls were given to each board member.

The new storage building was delivered and is in place on the west side of the building it just needs to be leveled. The gear rack are in place and secured.

Engine two has been repaired.

SCBA fit testing and maintenance is scheduled for 11/20 so that is coming up. Chief Palmer has requested information from a couple of different companies, he will request formal quotes closer to December. SCBA's are scheduled for replacement in 2020.

Still waiting on the exhaust information. The two companies are going back and forth on who actually installed the original exhaust system.

Fire Prevention week is this week, Chief Palmer purchased some PR things to be distributed throughout the township for the kids.

County Mutual aid tender shuttle was completed. They were able to maintain 750 gpm. The goal is to reach 1000gpm.

Pump operations and hose and nozzle training is coming up.

The Fire Department will be at the Stanwood Eagles on October 31st around 4:00pm for a Halloween. Truck or Treat starts at 4:15pm.

Chief Palmer has also been keeping up with progress on The Dragon trail through our township, he has met several of the people that have begun work on the trail.

-Emergency Reporting Program - Chief Palmer, broke down the efficiency of the emergency reporting system, and outlined the benefits of implementing the system in our department. The system would make reporting to the state as well as scheduling and payroll more efficient and easier to maneuver for everyone. The new system would also include Rescue currently the Fire Department and Rescue Department have two separate systems at a yearly cost. Implementing the system would give us November and December free there would be an initial set up fee of \$960.00. and an annual

cost of \$2,640.00 a year. Billing would be in January 2020. Motion made by James Cain to spend \$3,600.00 for Emergency Reporting System. John Johnson 2nd. Roll Call, James Cain – yes, John Johnson – yes, Lois Brennan – yes, Michele Lewis – yes. All aye. Motion carried.

B. Retirement Plan - there is a \$951.86 fee to surrender the current retirement package from John Hancock. Motion made by Lois Brennan for the township to pay all retirement fees as originally stated in 1968. John Johnson 2nd. Roll Call: Lois Brennan – yes, John Johnson – yes, James Cain – yes, Michele Graham – yes. Motion carried.

11. New Business

A. Fireworks Ordinance - Mecosta Township is looking to adopt the State of Michigan guidelines as an ordinance to help regulate firework use within our township.

B. Deputy Clerk Bank Signatory – Motion made by John Johnson to include Michelle Lewis as a signatory as Deputy Clerk to the banking accounts. James Cain 2nd. All aye, motion carried.

12. Brief Public Comment – none heard.

13. Announcements/Correspondence – Mika Meyer is holding a law seminar on Friday October 25th. Michele and Lois are planning to attend. The seminar addresses ordinance enforcement along with several other topics.

14. Adjournment – Meeting adjourned at 6:41pm by Supervisor Michele Graham.