



**Unapproved Minutes**  
**Mecosta Township Board of Trustees**  
**Regular Meeting**  
December 9, 2024, 6 pm

1. Call Meeting to Order at 6:00 pm by Supervisor John Boyd
2. Pledge to The Flag by all.
3. Roll Call: Mary Quinlan, Stephanie McNeal, Tyler Huntey, James Cain, and John Boyd were all present. Nine public citizens were present.
4. Motion to approve the agenda with addition of Electrical Inspector to D under New Business and I. Board of Review Members by J. Cain, second by M. Quinlan. 5 ayes, 0 nays. Motion Carried.
5. Motion to approve minutes from regular meeting November 12, 2024, by T. Huntey, second by M. Quinlan. 5 ayes, 0 nays. Motion Carried.
6. Treasurers Report submitted by Treasurer Mary Quinlan.
7. Motion to approve payment of bills, payroll and payroll taxes in the amount of \$122,926.36 by J. Cain, second by T. Huntey. Roll call vote: J. Cain, yes; T. Huntey, yes; Quinlan, yes; McNeal, yes; Boyd, yes. Motion Carried.
8. Brief Public Comment: None.
9. Reports:
  - A. Fire Department: See attached report.
  - B. County Commissioner: Four new commissioners are coming on the commission in January 2025.
  - C. Supervisor: Survived the first couple of weeks and is learning a lot.
  - D. Clerk: No report.
  - E. Cemetery: \$1847.97 balance for Stanwood Cemetery.
  - F. Budget: Reviewed some budget items.
  - G. Planning Commission: J. Cain updated the activities of the Planning Commission.
10. New Business:
  - A. Dealer Zoning Forms:

Motion to approve Hammer Auto LLC Dealer Zoning Form by T. Huntey, second by J. Cain. 5 ayes, 0 nays. Motion Carried.

Motion to approve Riverside Trailer Center Dealer Zoning Form by T. Huntey, second by J. Cain. 5 ayes, 0 nays. Motion Carried.
  - B. Supervisor Training: Motion to approve new Supervisor to attend MTA Workshop New Officials Training in Mt. Pleasant on January 16, 2025, for \$250 by T. Huntey, second by J. Cain. 5 ayes, 0 nays. Motion Carried.
  - C. Credit Cards: Motion to approve credit cards for Supervisor, Clerk and Treasurer in the form of Resolution 24-010 by T. Huntey, second by J. Cain. Roll call vote: Huntey, yes; Cain, yes; Quinlan, yes; McNeal, yes; Boyd, yes. Motion Carried.
  - D. New Mechanical/Plumbing Inspector and Electrical Inspector:

- Motion to approve Building Official to appoint new trade building inspectors at the same cost of what we are currently paying by T. Huntley, second by J. Cain. 5 ayes, 0 nays. Motion Carried.
- E. Code Enforcement Officer: Discussed how to handle adding enforcement to zoning administrator's duties. Motion to approve adding enforcement to zoning administrator duties for \$25 per hour as needed by M. Quinlan, second J. Cain. Roll call vote: Quinlan, yes; Cain, yes; Quinlan, yes; McNeal, yes; Boyd, yes. Motion Carried.
  - F. Lenovo Tablets: Motion to purchase three (3) new Lenovo tablets for the new mechanical/plumbing inspector and building official not to exceed \$3500 for both by T. Huntley, second by J. Cain. Roll call vote: Huntley, yes; Cain, yes; Quinlan, yes; McNeal, yes; Boyd, yes. Motion Carried. Clerk's office will use current building official's
  - G. Texting Software: Clerk will get more information.
  - H. Recording Secretary for Planning Commission: Motion to approve Nancy Sanchez as recording secretary to the Planning Commission by J. Cain, second by T. Huntley, 5 ayes, 0 nays. Motion Carried.
  - I. Board of Review Members: Motion to approve an additional two-year term for Board of Review members Claire Bono, Wayne Benson, and Cyndi Haywarth by M. Quinlan, second by T. Huntley. 5 ayes, 0 nays. Motion Carried.

11. Unfinished Business:

- A. Event Venue Ordinance:
- B. Storage Containers Ordinance: Motion to approve sending Event Venue Ordinance and Storage Containers Ordinance back to the Planning Commission to schedule a public hearing by T. Huntley, second by J. Cain. 5 ayes, 0 nays. Motion Carried.
- C. Public Comment: Pat Langworthy commented that some residents would like to have an additional junk day in the fall. Jim Doyle asked for clarification on the public hearing process for ordinances. Howard Bowersox commented that he, the zoning administrator and the new recording secretary will have to communicate about scheduling.
- D. Announcements/Correspondence: Supervisor shared correspond
- E. Motion to adjourn at 7:15 pm by T. Huntley, second by J. Cain. 5 ayes, 0 nays. Motion Carried.

PUBLIC COMMENT

Comments shall be limited to three minutes during Public Comments. Anyone wishing to address the Board, shall first identify themselves for the record. All comments shall be addressed to the Supervisor/Chairman. Comments of a repetitious, or argumentative nature will not be allowed.