



**Unapproved Minutes**  
**Mecosta Township Board of Trustees**  
**Regular Meeting**  
April 9, 6 pm

1. Call Meeting to Order at 6:00 pm by Supervisor John Boyd
2. Pledge to The Flag by all.
3. Roll Call: Mary Quinlan, Stephanie McNeal, James Cain, and John Boyd were all present. Tyler Huntley was absent. Eleven public citizens were present.
4. Motion to approve the agenda with additions of New Business: F. Air Bags for Grass Rig and G. Baseball Field by J. Cain, second by M. Quinlan. 4 ayes, 0 nays. Motion Carried.
5. Motion to approve minutes from regular meeting March 11, 2025, and Special Meeting with Fire Department Officers on April, 2025, with said changes, and Election Commission Meeting on April 4, 2025, at 1:00 pm by M. Quinlan, second by J. Cain. 4 ayes, 0 nays. Motion Carried.
6. Treasurers Report submitted by Treasurer Mary Quinlan.
7. Motion to approve payment of bills, payroll and payroll taxes in the amount of \$52,114.32 by M. Quinlan, second by S. McNeal. 4 ayes, 0 nays. Motion Carried.
8. Brief Public Comment: Rex Wiseman, 20583 Hayes Road, Big Rapids MI 49307 submitted a proposal that he is presenting to the Mecosta County Road Commission to close 225 feet of Hayes Road. He is asking the board to write a letter of support for closing 225 feet of Hayes Road. The clerk will draft a letter of support.
9. Reports:
  - A. Fire Department: See attached report.
  - B. County Commissioner: No report.
  - C. Supervisor: No report.
  - D. Clerk: Special Election May 6, 2025, for MOISD millage.
  - E. Cemetery: Checking account balance is \$1734.25.
  - F. Budget: Clerk submitted a copy of the adopted budget for the 2025-26 fiscal year, the Revenue and Expenditure report for fiscal year ending March 31, 2025, and the Revenue and Expenditure report for the first seven days of the new fiscal year.
  - G. Planning Commission: J. Cain reported that the Planning Commission began reviewing the township's Recreation Plan.
10. Unfinished Business:
  - A. Road Improvement Bids:

The supervisor submitted estimates from the Mecosta County Road Commission. Motion to approve paying 1/3 of \$154,252.76 (\$51,417.59) to pave 180<sup>th</sup> Avenue from 8 Mile Road to Johnson Road with 1/3 being paid by Austin Township and 1/3 being paid by Mecosta County Road Commission (\$51,417.59 each) by J. Cain, second by M. Quinlan. 4 ayes, 0 nays. Motion Carried.
  - B. Ordinance for Fire Department:

Motion to approve Ordinance No. 2025-01, Fire Department Ordinance, with changes to Section 7(g), changing \$1000 to \$10,000 and Section 12, changing submission of

- payroll to bi-weekly and changing signers to (2) department officers by J. Cain, second by M. Quinlan. Roll call vote: Cain, yes; Quinlan, yes; McNeal, yes; Boyd, yes. Motion Carried.
- C. Proposal for Daytime Staffing:  
Motion to approve 40 hours daytime weekly staffing at fire station for one year beginning May 5, 2025 with rotating staff from 7 am to 3 pm Monday – Friday by M. Quinlan, second by J. Cain. 4 ayes, 0 nays. Motion Carried.
- D. Up Ahead Demo: Township board had a Zoom meeting with Dakota Pierce from Up Ahead, a company that offers texting communication to residents. More discussion will take place.
11. New Business:
- A. Electronic Poll Book:  
Motion to approve new Lenovo ThinkPad 15.6 Windows 11 Pro for electronic poll book (EPB) for elections and set up of EPB not to exceed \$1300 by J. Cain, second by M. Quinlan. 4 ayes, 0 nays. Motion Carried.
- B. Junk Day, May 3, 2025, from 8 am to noon.
- C. Policy for Earned Sick Time Act:  
The supervisor distributed proposed policy for new Earned Sick Time Act (ESTA). Motion to approve Mecosta Township Paid Sick Leave Policy, Resolution 2025-004 by M. Quinlan, second by S. McNeal. Roll call vote: Quinlan, yes; McNeal, yes; Cain, yes; Boyd, yes. Motion Carried.
- D. Wage Adjustment for Deputies:  
Motion to approve increasing deputy/administrative assistant hourly wage to \$21.00 per hour by M. Quinlan, second by S. McNeal. 4 ayes, 0 nays. Motion Carried.
- E. Walton Erickson Public Library:  
Motion to approve \$2700 to Walton Erickson Public Library for literacy programs by M. Quinlan, second by J. Cain. 4 ayes, 0 nays. Motion Carried.
- F. Air Bags for Grass Rigs:  
Motion to spend up to \$2200 on air bag kits for Grass Rig 1 and Grass Rig 2 by J. Cain, second by M. Quinlan. 3 ayes, 1 nay. Motion Carried.
- G. Baseball Field:  
Motion to approve cleaning, clearing weeds, dragging, leveling and tilling infield and dethatching, aerating and overseeding outfield for up to \$2500 by M. Quinlan, second by S. McNeal. 4 ayes, 0 nays. Motion Carried.
12. Public Comment: None.
13. Announcements/Correspondence: Supervisor shared an email from a resident praising our zoning officer for his helpfulness to their project.
14. Adjournment:  
Motion to adjourn 7:26 pm by S. McNeal, second by M. Quinlan. 4 ayes, 0 nays. Motion Carried.

*PUBLIC COMMENT*

Comments shall be limited to three minutes during Public Comments. Anyone wishing to address the Board, shall first identify themselves for the record. All comments shall be addressed to the Supervisor/Chairman. Comments of a repetitious, or argumentative nature will not be allowed.